

Minutes of Meeting of the HOC GemLife Pacific Paradise
Held in the Library
On the 10th of June 2024

Present: Graham Butler (Chairperson), Julie Hume (Secretary), Tanneke Booth (Treasurer), John Harvey (Deputy Chairperson), Jim Walsh, Glen Hall

Acting Chairperson Graham Butler welcomed Committee Members, thanked everyone for their attendance and opened the meeting at 4:30pm.

Apologies: **Sonia Smithers**

Previous Minutes Accepted (Moved Tanneke Booth, Seconded Graham Butler)

Reports Accepted – disseminated prior to meeting. (Moved Tanneke Booth, Seconded Graham Butler)

Social Committee Report

Sue Storey submitted her report for circulation prior to meeting. Highlights are as follows:

Topic	Action	Who	Status
Newsletter	Greg continues to send the Newsletter to all residents by the end of each month	Greg Blunden	
Communication	Lyn was away until the 29 May, Julie Hume HOC secretary sent out communications whilst Glen Hall was doing the bookings (email sent out by Lynn on 9th May advising all residents of this)	Julie Hume Lorei Blunden Lynn Roper	Closed
Bingo	Next bingo on Saturday 20th June. No Bingo in May as Dee and Joe were away	Dee Beath	Ongoing
Sausage Sizzle	Ian reported that the burgers were very popular and sold out immediately on the first trial. The next BBQ was held on Sunday 26th May whereby Ian and his team sold 40 burgers plus 25 sausages realising a profit of \$95.56. New residents are coming forward to offer help with the cooking and serving, which is most gratifying	Ian and Angie Stitt	Ongoing
Raffles	The meat and fruit tray raffles were held on Friday 31st May. There was an excellent attendance at Happy Hour which also benefited the bar takings. A profit was made of \$258.75. Our sincere thanks to the couple responsible for this event.	Gail May	Ongoing
Money Board	Jude reported this is a very popular Friday night event. One board has been completed so far this month raising \$100 profit with a second almost completed	Jude Hall	Ongoing
LCR	To be held on the 1st Sunday of the month, 4pm bar open with games commencing 4.30		Ongoing
60/70s Night	<ul style="list-style-type: none"> • Held Wednesday 1st May • Sue reported that she had had very positive feedback about the night. The decorations were appreciated, and everyone dressed up and joined in the spirit of the night. • 64 attended. 	Sue Storey, Jude Hall, Lorei Blunden	Closed

	<ul style="list-style-type: none"> Sadly, the karaoke machine didn't work, although it had worked the day before. 		
Pamper Package for the ladies of the village	<ul style="list-style-type: none"> Held Sunday 12th May Generous donations from our community resulted in a massive 31 packages being put together. Thanks to Barb & Marion for collecting the donations, and Glenda, Barb, Gail and Doreen for putting them together. Again a well received and appreciated afternoon. 	Sue Storey, Jude Hall, Lorei Blunden	Closed
Karaoke	<ul style="list-style-type: none"> Held on May 29th Although only attended by approx 30 residents, a fun evening was had by all. Unfortunately the karaoke machine did not work again and this is being investigated by Glen Hall. The machine was working perfectly when tested the previous day. However residents enjoyed dancing to music and enjoying each other's company. 	Sue Storey, Jude Hall, Lorei Blunden	Closed
Future Events – Christmas in July	<ul style="list-style-type: none"> Gemlife has declined to contribute to this event even though the event must be held off site without a clubhouse. The ukulele group to be approached re a few Christmas songs on the day 	Sue Storey, Jude Hall, Lorei Blunden	Open
Future Events – Suggestion Box	The suggestion box has had one suggestion from a resident, suggesting a 'Great Gatsby' night. The resident was thanked for the suggestion and advised that the Events Team will certainly consider this suggestion when in the new clubhouse.	Sue Storey, Jude Hall, Lorei Blunden	Closed

Bar Report

Lyndall & Richard Armstrong submitted bar report prior to meeting (see attached).

Topic	Action	Who	Status
Message to issue to all residents	Lyndall requested that a message be sent out regarding bar manager to be notified any time the bar is to be opened	Julie Hume (Secretary)	Closed
Liquor Licence	New clubhouse licence to be applied for and contact details for annual return to be provided to the licensing board.	John Harvey (Deputy Chairperson)	Open
Bar Cleaning Regime	Monthly cleaning of the bar and the ice-making machine is required to meet Food & Beverage Service requirements.	John Harvey & Lyndall Armstrong	Open
Noise Monitor	Noise monitor given to HOC by Gemlife has been found. Regular noise monitoring will resume as per the Liquor Licence conditions.	John Harvey & Lyndall Armstrong	Open
New Stubbie Holders for Bar	Park Owners have agreed to fund 50% of the cost.	Park Owners and Bar Manager	Open

New Shirts for Bar Staff	Volunteers to explore options for cooler shirts for Bar Volunteers. Request for HOC to fund the shirts.	Bar manager to provide costing to HOC for consideration	Open
Bar Manager Debit Card	Debit Card provided to Bar Manager	Lyndall/Tanneke	Closed
Cost Review	HOC continuing to monitor the rising costs for the bar	HOC	Open

Treasurer Report

Tanneke Booth submitted report prior to meeting (see attached).

Gardening Gems Balance is \$463.39

Gardening Gems Report

Topic	Action	Who	Status
Mural	Permission has been granted by Gemlife for our Mural painting on the Blockwork near our garden, we are planning to have a lovely seating area in this location for use by the Community. The necessary drainage has just been completed.	Colleen Finn & Margie Smith	Open
New members are welcome	After so much heat and the rainy weather we have now been able to start planting again and the gardens are looking good. If you enjoy gardening, or even just the company, everyone is welcome in to join Gardening Gems. Aside from our twice monthly meetings we also enjoy trips to other gardens, our last trip was to Bloomhill Gardens in Buderim, where we enjoyed the beautiful gardens, the company and a delicious morning tea/ lunch.	Colleen Finn & Margie Smith	Closed
Produce from the garden	All are welcome to use the produce from the garden, all we ask is for a gold coin donation, this assists us with buying new plants, seeds and other garden necessities. There is a donation box on the shelf under the stainless steel bench. We also ask that you don't take more than you need so anyone who wants can have a share.	Colleen Finn & Margie Smith	Closed

Secretary's Report

Julie Hume submitted report prior to the meeting.

Topic	Action	Who	Status
HOC Official Seal	The seal has not been found. A new one ordered at a cost of \$35.90	Julie Hume	Open
Email File Structure	Re-structure of email filing system complete. Laptop documents have also been filed under an identical structure	Julie Hume	Closed

Agenda Items

Topic	Action	Who	Status
NAB Closure of bank account	NAB account now closed	Tanneke Booth & Graham Butler	Closed
EPOS – current contract & Costing	Treasurer to provide a cost report for transparency purposes. Jim to provide a comparison with Square payment system	Tanneke Booth & Jim Walsh	Open
AGM	<p>Planning for AGM to commence asap:</p> <ul style="list-style-type: none"> • Date will be 7th August at 10:30am • Location will be the tennis/pickle ball courts to fit the number of attendees • Quorum is a minimum of 40% of members being present at the meeting or having lodged a voting paper • Dee and Joe Beath will run the voting process as they have experience from their time as electoral officers • Advertising – next Home Owners update and then direct emails • Nomination form to be finalised • Annual report to be drafted • Alan Sinclair to do the audit report of the accounts after 1st July • Any remuneration paid to Committee members must be disclosed. If no remuneration (as is the case for GLPP), zero remuneration must be stated at the AGM and minuted. Placeholder inserted into the AGM minutes for 2024 as a reminder. 	Julie Hume	Open
Induction	<p>Next date for induction is 9am on Friday 28th June 2024.</p> <p>Graham Butler will fill in for Glen while he is away from 12th June to 30th July.</p>	Graham Butler	Open
Thank you to our volunteers	It was agreed that HOC would host a thank you to our volunteers on July 24 th at 2pm with light refreshments provided. Catering quote to be sourced for 60 attendees.	Julie Hume	Open
Stage 2 rubbish bins	The number of rubbish bins now being placed in the main boulevard every Thursday evening is excessive. Contact will be made with Tim to see if the completed streets can now place their bins outside their houses.	John Harvey & Graham Butler	Open
Correspondence	<ul style="list-style-type: none"> • HOC supports Ross Sloane’s request to send a letter to Gemlife asking if they would purchase some sets of lawn bowls for the new clubhouse so that beginners can try out bowling • HOC will seek interest in the running of a hearing wellness program at the Resort • HOC supports John Kirkby’s request to ask Gemlife to bring forward the purchase of a table tennis table so Pacific Paradise residents can compete in the coming Gemlife games. The 	<p>Julie Hume</p> <p>Julie Hume</p> <p>Julie Hume</p>	<p>Open</p> <p>Open</p> <p>Open</p>

	table, which folds up, would be kept in the library.		
--	--	--	--

Other Business

Topic	Action	Who	Status
Karaoke machine	Discussion of the issues with the karaoke machine and who should manage it, was deferred until next meeting.	Jim Walsh	Open

Meeting closed at 5:20pm

Next Meeting: to be held on Monday June 8th, 2024, in the library at 4.30pm.

Minutes approved:



Signed Graham Butler
Acting Chairperson